



Government of India
Ministry of Culture

Applications are invited for award of Artistes Pension under 'Artistes Pension Scheme and Welfare Fund' from artistes who are awardees (State Awardees or National Awardees) and who can substantially prove their source of earning from the art activity during their active age and whose personal income (including income of the spouse) should not exceed Rs.4,000/- (Rupees four thousand only) per month and whose age on the date of application should not be less than 60(sixty) years.

Applications should be submitted in prescribed form through respective State Government/UT Administrations with their recommendations. Without recommendations of State Government/UT Administrations, the application shall not be considered and rejected summarily. The application form and full details of the Scheme are available on the website of the Ministry of Culture www.indiaculture.gov.in.

2. The application may be made online through using the Registration/login Page of Culture Scheme Monitoring System (CSMS) <http://csms.nic.in/login/index.php> on the website of the Ministry of Culture www.indiaculture.gov.in under the heading of 'MOC Schemes Application'.

3. All entries in the application form should be legible and filled clearly. Each page of the application and enclosures should be serially numbered and signed by the applicant. Further the page number of the relevant document should clearly be indicated on the check list.

4. The hard copy of duly filled-in application form for award of Artistes Pension along with all the necessary enclosures as mentioned in the application form should be sent to "The Director, South Central Zonal Cultural Centre, 56/1, Civil Lines, Opposite MLA's Hostel, Nagpur, Maharashtra, Pin-440001" through respective State Government/UT Administrations with their recommendations in the prescribed format.

5. **It may be noted that incomplete applications and applications without the recommendation of respective State Government/UT Administrations and necessary enclosures as mentioned in the application form will not be entertained, in any respect.**

APPLICATION FORM FOR ARTISTES PENSION UNDER 'ARTISTES PENSION SCHEME AND WELFARE FUND'

PART-I (To be filled up by the applicant)

1. Full name of the applicant : _____
(in capital letters)

2. Gender (Please tick ✓ the appropriate)

Male

Female

3. (i) Whether SC/ST/OBC* : _____ (ii) Whether Physically handicapped: Yes/No*

4. Nationality : _____

5. Father's/Husband's name: _____

6. Full address with Pin Code: _____

(a copy of self-attested documentary
proof should be enclosed)

Pin

7. Contact Details : (i) Cellphone/landline/Fax No. _____ (ii) Email ID: _____

8. Category (Please tick ✓ the appropriate)

Whether from North
Eastern States

Whether belongs to any
tribal community

General (other than from
North Eastern States &
tribal community)

9. Aadhaar No.[Mandatory] : _____ (a self-attested copy should be attached)

10. (i) Marital Status: Married/Unmarried* (ii) Name of Spouse: _____

(iii) Aadhaar No. of Spouse : _____

11. (i) Date of Birth in Christian era : _____ (ii) Age on the date of application: _____

12. Educational qualification(s) of the applicant: _____
(copy of proof to be attached)

13. (a) Present occupation of applicant : _____

(b) Employment and income details of spouse : _____

(c) Annual personal income of the applicant (including income of the spouse) from all sources: _____
(Original copy of income certificate in the prescribed format [(Annexure-II(A))] issued by Competent Authority of the
State/UTs concerned should be enclosed)

14. Number of persons wholly dependent on the applicant : _____

Name	Age	Relationship	Occupation & Income

15. Details of immovable property, if any, in the name of
applicant or the dependent member : _____

16. Particulars of contributions made in the field of Culture (Copy of supporting document may be furnished): _____

17. Particulars of Awards, recognition, or distinction received from Central/State Govt. or any prominent
Literary or Arts Society (Copy of relevant certificates should be furnished): _____

18. Bank Accounts details of the applicant: (i) Bank Account No. _____

(ii) Name of Bank & Branch : _____

(iii) IFS Code: _____ (iv) MICR Code: _____

[A duly filled-in and signed prescribed Bank Authorization letter (Annexure-IV) which is verified & signed by the
Manager of the concerned Bank should be enclosed (in original)].

A recent (not older than six
months) clear & coloured
passport size photograph of
the applicant to be affixed
and self-attested across the
application form. Without
photograph the application
shall be rejected summarily.

19. Whether the applicant is in receipt of any other grant or award of pension from Govt. of India/State Govt. and if so, the details of amount etc.: _____
20. (i) Whether Income Tax Payer : Yes/No* (ii) Permanent Account Number (PAN): _____
21. Any other relevant information which applicant may like to intimate the Ministry: _____
22. Names of three references from the relevant field or specialization not directly related to the applicant:
(1). _____
(2). _____
(3). _____
23. I solemnly affirm that:-
(i) I am a National/State* awardee artiste and my source of earning was primarily from art activities during my active age.
(ii) I am a destitute artiste and have meager or no source of income of my own or family or support from family members or from other source. I do not have family income of Rs.4,000/- (Rupees four thousand only) per month or more.
(iii) My age on the date of application is not less than 60 (sixty) years of age.
(iv) I declare that the above information in respect of me is true and correct to the best of my knowledge and belief and I undertake to abide by the Rules of Ministry of Culture and provisions of 'Artistes Pension Scheme and Welfare Fund'. Any false information/suppression of fact would render me liable for rejection of my candidature for Artistes Pension and discontinuation of my pension, if approved by Ministry of Culture subsequently, along with appropriate penal action.
(v) I have no objection to link my Aadhaar No. with DBT system and sharing of its details with Bank/Govt. Departments in this regard.
(vi) If I do not furnish Jeevan Pramaan (computer generated digital life certificate) or conventional Life Certificate once in twelve months, Government has the authority to stop my pension and get back pension amount, if already deposited in my account.

Place: _____

Date: _____

(Signature or Left hand thumb impression of the applicant)

(*strike out which is not applicable)

Note: 1. All entries in the application form should be legible and filled clearly. Incomplete applications shall be rejected summarily.

2. All the certificates mentioned in the application form should be enclosed mandatorily.

PART-II (Recommendation to be given by the Culture Department of concerned State Government/UT Administrations)

I certify that:

1. The applicant Shri/Smt.* _____ (name of applicant) is a prominent artiste of _____ and he/she* is a National/State Awardee*.
2. He/She* is getting monthly financial assistance/Pension of Rs. _____ from the State Government/UT Administration of _____ (name of States/UTs).
3. I recommend/do not recommend* the application for consideration of artistes pension under 'Artistes Pension Scheme and Welfare Scheme' being administered by Ministry of Culture, Government of India.
4. It is certified that I am the authorized person to issue this recommendation letter on behalf of my office. The applicant being recommended for the financial assistance/pension is not related to me.

Place:

Signature : _____

Date:

Name (in capital letters): _____

Designation: _____

Complete office address: _____

(*strike out which is not applicable)

Office Stamp (mandatory) : _____

Contact No.: _____

PART-III (To be filled by the physical verification team/inspecting official)

I/We* certify after due physical inspection/verification of the details in the application that:

1. Shri/Smt. _____ (name of applicant) is an artiste of _____.
2. His/Her* present age, as per original relevant document, is _____
3. His/Her* annual income from all sources, as per original income certificate, is _____
4. I/We* have checked the identity of the applicant from original document viz. Aadhaar Card, Ration Card, Voter I.Card, Passport etc. of the applicant and enclosed a copy thereof with this application.
5. I/We* have reconciled the documents attached by the applicant with his/her* application form and the original documents furnished at the time of physical inspection/verification and found to be in order.
6. I/We* recommend/do not recommend* the application for consideration of award of Artistes Pension.

(*strike out which is not applicable)

Place: _____

[Signature along with name, designation &
official address of inspecting official(s)]

Date: _____

PART-IV (To be filled in the office of ZCC/Ministry of Culture)

1. Whether all the entries of application have been duly filled by the applicant : Yes/No

If not, mention deficiencies _____

2. Whether all the relevant documents have been enclosed by the applicant: Yes/No

If not, indicate about shortcoming documents _____

3. Whether recommendation of State Govt./UT Administration concerned has been received properly and proposal is recommended: Yes/No

4. If the application is complete in all respect, whether physical verification/inspection of the applicant has been got done and case is recommended for placing before Expert Committee: Yes/No

5. Application/File No.(only those cases which are to be placed before Expert Committee): _____

6. Date of receipt of application after physical inspection: _____

7. Final outcome of the proposal: _____

CHECK LIST OF DOCUMENTS ENCLOSED WITH APPLICATION FORM FOR ARTISTES PENSION

(All the pages of the application and enclosures should be serially numbered and filled below)

Sl. No.	Particular/description of documents	Whether complied (Pl. mention Yes/No)	Page No. of Application/ Enclosures
1.	Whether all the entries have been made in the application form for Artistes Pension.		
2.	Whether recent (not older than six months) clear and coloured passport size photograph of the applicant has been affixed on the application form and self-attested it across the application form.		
3.	Whether a copy of self-attested documentary proof has been enclosed in support of address proof of applicant.		
4.	Whether a self-attested copy of Aadhaar Card of applicant has been attached.		
5.	Whether a copy of proof in respect of educational qualification(s) of applicant has been furnished.		
6.	Whether a copy of original income certificate issued by Competent Authority of the State/UT concerned has been enclosed.		
7.	Whether particulars of contributions made in the field of Culture have been furnished with supporting document in Sl. No.16 of the application form.		
8.	Whether particulars of awards, recognition or distinction received from Central/State Govt. or any prominent Literary or Arts Society have been furnished with relevant certificates in Sl. No.17 of the application form.		
9.	Whether Bank Authorization letter, which is verified and signed by the Manager of the concerned Bank, has been enclosed in original.		
10.	Whether the information in respect of receiving any other grant or award from Govt. of India/State Govt. by the applicant has been furnished along with details of amount etc. in Sl. No.19 of the application form.		
11.	Whether relevant declaration has been furnished in Sl. No. 23 of the application form.		
12.	Whether the recommendation (as per format given in Part-II of the application form) has been sought from Culture Department of the concerned State Govt./UT Administrations and enclosed in original.		

Signature of the applicant _____
 Name _____

INCOME CERTIFICATE

Sl. No. /Memo No.: _____

Date: _____

This is to certify that entire family income of Shri/Smt. _____,
S/o, D/o, W/o _____, R/o _____
_____ is Rs. _____ (Rupees _____) per annum.
His/her present occupation is _____. He/She has no other
occupation and income and there is no other earning member in his/her family.

Place:

Date:

Signature with seal and full Address of the
Competent issuing Authority

Note: The Competent issuing Authority for Income Certificate in various States/Union Territories are given in Annexure-II(B).

INCOME CERTIFICATE ISSUING AUTHORITY IN VARIOUS STATES/UNION TERRITORIES

Sl. No.	State/Union Territory	Income Certificate Issuing Authority
1.	Andaman & Nicobar	Tahsildar
2.	Andhra Pradesh	Tahsildar
3.	Arunachal Pradesh	District Magistrate & Collector
4.	Assam	Revenue Circle Officers
5.	Bihar	Circle Officer of Circle Office
6.	Chandigarh	Sub Divisional Magistrates
7.	Chattisgarh	Naib Tahsildar
8.	Daman & Diu & Dadra & Nagar Haveli	Mamlatdar, Daman and Mamlatdar, Diu
9.	Delhi	SDM of Govt. of NCT of Delhi
10.	Goa	Mamlatdar of all Talukas
11.	Gujarat	District Collector/Deputy Collector/Asst. Collector/Prant Officer/Mamlatdar
12.	Haryana	CRO (Tehsildar/Naib Tehsildar concerned)
13.	Himachal Pradesh	Tehsildar of Revenue Department
14.	Jammu & Kashmir	Sub- Divisional Magistrate (not below the rank of Tehsildar)
15.	Jharkhand	Sub-Divisional Officer in each District
16.	Karnataka	Tahsildar
17.	Kerala	Village Officer
18.	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands
19.	Madhya Pradesh	Tahsildars/Naib Tahsildars
20.	Maharashtra	Tahsildar
21.	Manipur	District Authorities i/c DC/ADC/SDO (not below the rank of SDO/SDM)
22.	Meghalaya	Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others.
23.	Mizoram	District Magistrate or any other Officer authorized by District Magistrate
24.	Nagaland	Dy. Commissioners, Addl. Dy. Commissioners and Sub- Divisional Officers (C)
25.	Odisha	Revenue Officers
26.	Punjab	CRO (Tehsildar/Naib Tehsildar concerned)
27.	Pondicherry	Tahsildar, Deputy Tehsildar
28.	Rajasthan	Tahsildar
29.	Sikkim	Special Executive Magistrate (Block Development officers, Rural Management & Development Deptt.)
30.	Tamil Nadu	Zonal Deputy Tahsildar
31.	Tripura	Deputy Commissioner of respective Districts
32.	Uttar Pradesh	Tahsildar
33.	Uttarakhand	Tahsildar/SDM/City Magistrate
34.	West Bengal	1) Dist. Magistrate or Addl. Dist. Magistrate - District Level 2) Sub-Divisional Officer of the concerned- Sub-Divisional Level 3) Block Development Officer of the concerned Blocks- Block Level 4) The Collector, Kolkata - Within the area of Kolkata Municipal Corpn. 5) The Collector, Kolkata - Students residing within civil Jurisdiction of Hon'ble High Court, Kolkata 6) Other areas covered in Kolkata Police are concerned i.e. areas over which Collector, Kolkata does not exercise jurisdiction- Concerned District Magistrate or any other Officer authorized by the District Magistrate of the respective districts i.e. South 24 Paraganas and North 24 Paraganas.

* In the remaining States/Union Territories, the Income Certificate Issuing authority/ies are yet to be designated.

LIFE CERTIFICATE

(To be submitted by approved beneficiary/pensioner under Artistes Pension Scheme & Welfare Fund once a year)

Certified that I have seen Shri/Smt./Ms. _____

holder of Annuity No. (allotted by LIC of India) _____ and that he/she is alive on this date.

1. Present address of the approved beneficiary/pensioner:
2. Telephone/Mobile number (if any):
3. E-mail address (if any):
4. Aadhaar number :

(Signature or Left hand thumb impression
of the existing beneficiary/pensioner)

(Signature of Authorised Officer# for issuing life certificate)

Name:

Place :

Date :

Designation:

Seal

#Life Certificate to be signed by any person specified hereunder:-

- (i) A person exercising the powers of a Magistrate under the Criminal Procedure Code;
- (ii) A Registrar or Sub-Registrar appointed under Indian Registration Act;
- (iii) A Gazetted Government servant;
- (iv) A Police Officer not below the rank of Sub-Inspector in-charge of a Police Station;
- (v) A Postmaster, a departmental Sub-Postmaster or an Inspector of Post Offices;
- (vi) A Class I officer of the Reserve Bank of India, an officer (including Grade II officer) of the State Bank of India or of its subsidiary;
- (vii) A pensioned officer who, before retirement, exercised the powers of a magistrate;
- (viii) A justice of Peace;
- (ix) A Block Development Officer, Munsif, Tehsildar or Naib Tehsildar;
- (x) A Head of Village Panchayat, Gram Panchayat, Gaon Panchayat or an Executive Committee of a Village;
- (xi) A Member of Parliament, of State Legislature or of Legislatures of Union Territories Governments/Administrations
- (xii) Treasury officer

BANK AUTHORIZATION LETTER

(I _____) would like to receive the financial assistance disbursed by the Ministry of Culture to me electronically to my bank account, details of which are given below:

Payee's Particulars	Details
Name of payee as in Bank Account	
Address	
District & Pin Code	
State	
PAN Number	
Telephone Number with STD code	
Mobile No.	
E-mail Address	
Bank Details	
Name of the Bank	
Bank Branch (Complete address & Telephone Number)	
Bank Account Number	
Account Type	
Mode of Electronic Transfer available ECS/RTGS/NEFT	
IFSC Code	
MICR Code	
Whether account has been seeded with Aadhaar Number	

Signature _____

Name of Individual _____

Account number and IFSC/MICR Codes have been verified by me and are correctly recorded above.

Manager*

(Bank branch maintaining the Account)

* (to be signed by the Manager of the Bank in blue ink) (Seal)